

Exhibit 25

3505-26

Tobacco-Use Prevention Education (TUPE) Program
County Technical Assistance for Tobacco-Use Prevention Education (CTAT)
Fiscal Report for Fiscal Year 2018-19

County: **San Francisco**County-District Code: **38-10389**Original Submission Date: **10/10/2019**Revision Submission Date: **{mm-dd-yy}**

	Proposition 56 Funds	Grant Award for FY 2018-19	Carryover from FY 2017-18
	Total Available Resources =	\$ 91,114.00	\$ 50,593.16
Object Code	Expense Line Item	Fiscal Year 2018-19	Fiscal Year 2017-18
1000	Certificated Personnel Salaries	\$ -	\$ 11,626.40
2000	Classified Personnel Salaries	\$ -	
3000	Employee Benefits	\$ -	\$ 2,536.05
4000	Materials and Supplies	\$ 4,532.46	\$ -
5200	Travel and Conference	\$ 159.64	\$ 11,154.87
5600	Rentals, Leases, and Repairs	\$ -	\$ -
5700	Direct Cost Transfers (Interprogram Services)	\$ -	\$ -
5800-0000	Noninstructional Consultant Services	\$ 2,784.00	\$ 24,984.09
5800-1000	Instructional Consultant Services	\$ -	\$ -
	Subtotal Direct Costs	\$ 7,476.10	\$ 50,301.41
	Indirect Cost Rate {no more than 5%}	0.58%	0.58%
7000	Subtotal Indirect Costs	\$ 43.36	\$ 291.75
	Total Program Expenditures	\$ 7,519.46	\$ 50,593.16
	Unspent Funds to be Carried Over	\$ 83,594.54	
	Unspent Funds to be Invoiced		\$ 0.00

I certify that the program expenditures reported are in accordance with federal and state laws and regulations and that complete records of receipts and expenditures have been maintained and are available for audit purposes.

Name: Paulette Terrell	Title: Director, Fiscal Services
Signature:	Date:
Completed By: Charlene Lee	Title: Senior Administrative Analyst
Email: leec@sfusd.edu	Telephone: 415-242-2615

Tobacco-Use Prevention Education (TUPE) Program
County Technical Assistance for Tobacco-Use Prevention Education (CTAT)
Fiscal Report for Fiscal Year 2018-19

County: **Zephyr**County-District Code: **59-10590**Original Submission Date: **09-01-19**Revision Submission Date: **N/A**

	Proposition 56 Funds	Grant Award for FY 2018-19	Carryover from FY 2017-18
	Total Available Resources =	\$ 37,500.00	\$ 5,865.55
Object Code	Expense Line Item	Fiscal Year 2018-19	Fiscal Year 2017-18
1000	Certificated Personnel Salaries	\$ 20,193.96	\$ 2,019.39
2000	Classified Personnel Salaries	\$ 1,900.00	\$ 193.71
3000	Employee Benefits	\$ 2,981.30	\$ 298.13
4000	Materials and Supplies	\$ 427.03	\$ 42.70
5200	Travel and Conference	\$ 125.00	\$ -
5600	Rentals, Leases, and Repairs	\$ -	\$ -
5700	Direct Cost Transfers (Interprogram Services)	\$ -	\$ -
5800-0000	Noninstructional Consultant Services	\$ 2,573.67	\$ -
5800-1000	Instructional Consultant Services	\$ -	\$ -
	Subtotal Direct Costs	\$ 28,200.96	\$ 2,553.93
	Indirect Cost Rate {no more than 5%}	5.00%	5.00%
7000	Subtotal Indirect Costs	\$ 1,410.05	\$ 127.70
	Total Program Expenditures	\$ 29,611.01	\$ 2,681.63
	Unspent Funds to be Carried Over	\$ 7,888.99	
	Unspent Funds to be Invoiced		\$ 3,183.92

I certify that the program expenditures reported are in accordance with federal and state laws and regulations and that complete records of receipts and expenditures have been maintained and are available for audit purposes.

Name:	Title:
Signature:	Date:
Completed By:	Title:
Email:	Telephone:

Tobacco-Use Prevention Education (TUPE) Program
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The county office of education (COE) must provide a justification for the carryover of more than 25 percent of the 2018-19 County Technical Assistance for Tobacco-Use Prevention Education (CTAT) funds. Please complete the two columns below explaining why the COE is requesting to carryover 2018-19 funds and how the funds will be used in fiscal year 2019-20.

<p>The COE must demonstrate good cause for not expending 75 percent or more of its CTAT funds during the past fiscal year. Please explain below why these carryover funds could not be spent during the past fiscal year.</p>	<p>Please describe below how these carryover funds will be used to implement the COE's TUPE Program during the next fiscal year. The intended use of these funds must be consistent with the program goals.</p>
<p>Completed by:</p>	<p>Date:</p>
<p>Title:</p>	<p>Telephone:</p>